

SECTION 1

WHY CHOOSE AILT GLOBAL ACADEMY?

Why Choose AILT Global Academy?

Choosing the right school is one of the most important decisions a parent makes for their child. At AILT Global Academy, we believe that education should prepare students not only for examinations, but also for life.

Our approach combines academic excellence, Islamic values, character development, leadership training, communication skills, and personal growth to help students become confident, responsible, and future-ready individuals.



Academic Excellence

Our academic program is designed to help students achieve strong conceptual understanding, critical thinking skills, and outstanding performance in school and board examinations.

Students receive:

- Structured curriculum delivery
- Regular assessments and feedback
- Academic mentoring and support
- Board examination preparation
- Continuous progress monitoring

Our goal is to develop independent learners who excel academically and develop a lifelong love for learning.



Islamic Education & Character Development

At AILT, education is strengthened by Islamic values and moral development.

Students are guided through:

- Quran learning and recitation
- Islamic studies and Akhlaq
- Adab and manners
- Character building programs
- Daily spiritual development activities

We strive to nurture students who are knowledgeable, responsible, respectful, and conscious of their duties towards Allah ﷻ and society.

English Communication & Confidence Building

Strong communication skills are essential for future success.

Students are regularly engaged in:

- Public speaking activities
- Presentations and discussions
- Reading programs
- Vocabulary development
- Leadership communication exercises

Our aim is to help students express themselves confidently and effectively in academic and professional environments.

Leadership Development

Leadership is not a position—it is a responsibility.

Through specially designed programs, students learn:

- Responsibility and accountability
- Teamwork and collaboration
- Decision making
- Problem solving
- Public leadership

Every student is encouraged to discover and develop their leadership potential.



Innovation & Future Readiness

The future belongs to those who can think creatively and adapt to change.

AILT promotes:

- Innovation projects
- STEM activities
- Critical thinking
- Entrepreneurship awareness
- Research and inquiry-based learning

Students are encouraged to become creators, innovators, and solution providers.



Sports, Wellness & Healthy Living

Physical and mental well-being are essential components of student development.

Students participate in:

- Sports activities
- Fitness programs
- Team competitions
- Health awareness initiatives
- Personal wellness practices

These experiences help develop discipline, resilience, teamwork, and confidence.



Safe Residential Environment

For hostel students, AILT provides a structured and caring residential environment that supports both academic and personal growth.

Features include:

- Supervised hostel facilities
- Structured daily routines
- Study support
- Islamic environment
- Student mentoring and welfare support

Our hostel is designed to feel like a second home where students can learn, grow, and thrive.

Strong Parent-School Partnership

We believe that student success is best achieved when parents and the school work together.

Parents receive:

- Regular academic updates
- Parent-teacher meetings
- Progress reports
- Direct communication channels
- Guidance and counselling support

Together, we create an environment that nurtures student success.

The AILT Promise

At AILT Global Academy, we are committed to nurturing students who are:

- ✓ Academically Competent
 - ✓ Spiritually Grounded
 - ✓ Morally Responsible
 - ✓ Effective Communicators
 - ✓ Confident Leaders
 - ✓ Future Ready
-

AILT Global Academy

Where Discipline Meets Excellence

Education with Character. Leadership with Purpose.

SECTION 3

AILT EDUCATIONAL FRAMEWORK

Building Knowledge, Character & Leadership

At AILT Global Academy, we believe that true education is not limited to academic achievement alone. A successful student must develop intellectually, spiritually, emotionally, socially, and physically.

For this reason, AILT follows an integrated educational model built upon three interconnected pillars:

 **Academic Excellence**

 **Islamic Education & Character Development**

 **Holistic Development**

Together, these pillars create a balanced educational experience that prepares students for success in this world and the Hereafter.

PILLAR 1

Academic Excellence

Learning for Knowledge, Understanding & Success

Academic excellence remains a core priority at AILT Global Academy.

Our curriculum is carefully designed to develop:

- Strong subject knowledge
- Critical thinking skills
- Problem-solving abilities
- Research and analytical skills
- Board examination readiness
- Lifelong learning habits

Students are encouraged not merely to memorize information, but to understand concepts, ask questions, and apply knowledge effectively.

Academic Areas

Primary & Secondary

- English
- Mathematics
- Science
- Social Science
- Gujarati
- Hindi / Urdu

Higher Secondary (Commerce)

- Accountancy
- Statistics
- Economics
- SPCC
- OCM
- English
- Hindi

Academic Support Systems

- Weekly Assessments
 - Unit Assessments
 - Term Examinations
 - Remedial Support
 - Progress Monitoring
 - Board Preparation Programs
-



PILLAR 2

Islamic Education & Character Development

Learning with Faith, Values & Purpose

At AILT, education is guided by Islamic principles and values.

Our aim is to nurture students who are:

- Respectful
- Honest
- Responsible

- Disciplined
- Compassionate
- God-conscious

Students receive structured Islamic education that strengthens both knowledge and character.

Key Areas

Quran Education

- Quran Reading
- Tajweed
- Memorization Support
- Quran Circle Programs

Islamic Studies

- Aqeedah
- Fiqh
- Seerah
- Hadith
- Islamic History

Character Development

- Adab (Manners)
- Respect for Parents
- Respect for Teachers
- Personal Responsibility
- Leadership Ethics

Daily Spiritual Development

- Congregational Salah
- Islamic Assemblies
- Character Building Sessions
- Reflection Activities

Our objective is to help students become individuals of strong faith, noble character, and positive influence.

Holistic Development

Preparing Students for Life

The world of tomorrow requires more than academic qualifications.

Students must also possess confidence, communication skills, leadership abilities, adaptability, and emotional intelligence.

ALLT therefore provides a wide range of opportunities for personal growth.

English Communication

Students participate in:

- Public Speaking
- Presentations
- Debates
- Reading Programs
- Communication Workshops

Goal:

To develop confident and effective communicators.

Leadership Development

Students are encouraged to:

- Take responsibility
- Lead initiatives
- Serve others
- Participate in student leadership programs

Goal:

To develop future leaders with integrity and vision.

Innovation & Entrepreneurship

Students engage in:

- STEM Activities
- Innovation Projects
- Problem-Solving Challenges
- Entrepreneurial Thinking Programs

Goal:

To nurture creativity, innovation, and future readiness.

Sports & Wellness

Students participate in:

- Physical Education
- Sports Competitions
- Fitness Activities
- Health Awareness Programs

Goal:

To promote healthy lifestyles and personal discipline.

Community & Social Responsibility

Students learn:

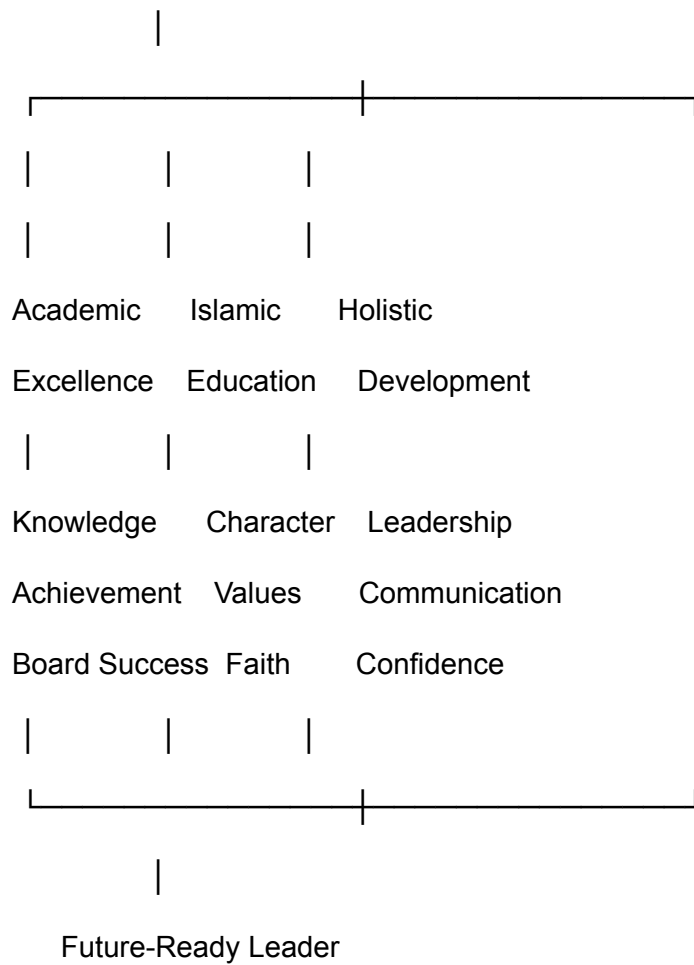
- Service to Society
- Environmental Responsibility
- Teamwork
- Respect for Diversity

Goal:

To develop responsible citizens who contribute positively to society.

THE AILT STUDENT DEVELOPMENT MODEL

AILT STUDENT



Our Educational Promise

Every student at AILT Global Academy will be provided opportunities to grow in:

- ✓ Knowledge
- ✓ Character
- ✓ Faith
- ✓ Leadership
- ✓ Communication
- ✓ Innovation
- ✓ Responsibility

 Confidence

AILT Global Academy

Where Discipline Meets Excellence

Education with Character. Leadership with Purpose.

SECTION 4

THE AILT STUDENT JOURNEY

From Class 6 to Class 12

Developing Future Leaders Through Academic Excellence, Islamic Values & Holistic Growth

At AILT Global Academy, education is viewed as a journey of continuous growth and transformation. Every stage of a student's development is carefully designed to nurture knowledge, character, confidence, leadership, and life skills.

From Class 6 to Class 12, students progress through a structured pathway that prepares them academically, spiritually, socially, and professionally.

STAGE 1

FOUNDATION YEARS

Classes 6 – 8

Building Character, Discipline & Learning Habits

The Foundation Years focus on helping students adapt to structured learning while developing strong habits and values.

Academic Focus

- Strong fundamentals in core subjects
- Reading and comprehension skills
- Study habits and organization
- Independent learning skills

Islamic Focus

- Quran Recitation
- Tajweed Foundation
- Daily Adab
- Salah Discipline
- Islamic Manners

Holistic Focus

- English Communication
- Public Speaking
- Confidence Building
- Team Activities
- Sports Participation

Student Outcome

Students become:

- ✓ Disciplined Learners
 - ✓ Respectful Individuals
 - ✓ Confident Communicators
-

STAGE 2

GROWTH YEARS

Classes 9 – 10

Academic Excellence & Leadership Development

The Growth Years focus on preparing students for board examinations while simultaneously developing leadership and personal responsibility.

Academic Focus

- **Board Examination Readiness**
- **Conceptual Learning**
- **Analytical Thinking**
- **Examination Skills**

Islamic Focus

- **Character Strengthening**
- **Islamic Ethics**
- **Leadership Through Islamic Values**

Holistic Focus

- **Student Council Participation**
- **Public Speaking**
- **Debate & Presentation Skills**
- **Career Awareness**

Student Outcome

Students become:

- ✓ **Academically Strong**
 - ✓ **Responsible Leaders**
 - ✓ **Effective Communicators**
-

STAGE 3

FUTURE READINESS YEARS

Classes 11 – 12

Career Preparation & Leadership Excellence

The Future Readiness Years prepare students for higher education, professional success, and responsible adulthood.

Academic Focus

- Commerce Specialization
- University Preparation
- Competitive Readiness
- Career Planning

Subjects Offered

- Accountancy
- Statistics
- Economics
- OCM
- SPCC
- English
- Hindi

Islamic Focus

- Advanced Islamic Understanding
- Personal Accountability
- Islamic Leadership Principles

Holistic Focus

- Entrepreneurship
- Innovation
- Career Guidance
- Leadership Development
- Community Responsibility

Student Outcome

Students become:

- ✓ Career Ready
 - ✓ Leadership Oriented
 - ✓ Spiritually Grounded
 - ✓ Future Focused
-

THE AILT DEVELOPMENT PATHWAY

Class 6

Learning Discipline



Class 7

Building Habits



Class 8

Developing Confidence



Class 9

Academic Growth



Class 10

Board Excellence



Class 11

Career Exploration



Class 12

Leadership & Graduation



Beyond AILT

University • Professional Life • Community Leadership

AILT GRADUATE PROFILE

Every AILT graduate is expected to demonstrate:

Academic Excellence

Strong subject knowledge and academic achievement.

Islamic Character

Good manners, strong values, and spiritual awareness.

Communication Skills

Confidence in speaking, presenting, and interacting.

Leadership

Responsibility, initiative, and positive influence.

Future Readiness

Preparedness for higher education, careers, and life.

Social Responsibility

Commitment to serving family, community, and society.

OUR COMMITMENT

By the time a student graduates from AILT Global Academy, our aim is that he will be:

 Academically Competent

 Spiritually Grounded

 Confident in Communication

 Capable of Leadership

 Innovative and Future Ready

 **Responsible and Respectful**

AILT Global Academy

Where Discipline Meets Excellence

Launching Futures. Building Leaders.

ACADEMIC YEAR CALENDAR 2026–27

Important Dates & Annual Roadmap

Academic Year Structure

Term	Duration
Academic Year Begins	08 June 2026
First Term	08 June – 04 November 2026
Diwali Vacation	05 November – 25 November 2026
Second Term	26 November 2026 – 02 May 2027
Summer Vacation	03 May – 06 June 2027
New Academic Year Begins	07 June 2027

Examination Calendar

Assessment	Tentative Period
Weekly Assessments	Throughout the Year
Unit Assessment 1	July 2026
Unit Assessment 2	August 2026

Term 1 Examination	22 October – 02 November 2026
Prelim Examination (Std 10 & 12)	18 – 28 January 2027
SSC/HSC Board Examination	February – March 2027
Annual Examination (Std 6–9 & 11)	05 – 20 April 2027

Monthly Academic & Development Calendar

Month	Academic Focus	Islamic Focus	Holistic Development	Parent Engagement
June	Academic Foundation	Adab & Discipline	Goal Setting	Orientation Program
July	Learning Habits	Importance of Salah	Leadership Development	Progress Update
August	Unit Assessment	Amanah	Innovation & STEM	Academic Update
September	Revision & Support	Character Building	Communication & Talent	PTM
October	Term 1 Examination	Muhasabah	Reflection	Result Meeting
November	Term 2 Start	Business Ethics	Entrepreneurship	Parent Circular
December	Academic Monitoring	Sabr	Sports & Wellness	Mid-Year Update
January	Prelims & Board Prep	Seerah Leadership	Career Planning	Board Readiness Session
February	Board Preparation	Tawakkul	Exam Confidence	Parent Guidance
March	Board Examination	Self Discipline	Counselling	Support Updates
April	Annual Examination	Shukr	Graduation	Annual Review

May

Reflection &
Planning


Muhasabah

Future Planning

Counselling


AILT Signature Events 2026–27

AILT Launchpad 2026

 08 June 2026

Official opening ceremony and parent orientation.

STEM & Innovation Showcase

 August 2026


Innovation, research, science and technology exhibition.

Talent & Communication Festival

 19 September 2026

Public speaking, creativity, confidence and communication development.

VISION X 2027

 23 January 2027

Leadership, career guidance and future readiness summit.

Graduation & Excellence Awards

 24 April 2027

Recognition of academic achievement, leadership and character excellence.

Important Parent Dates

Program	Date
Parent Orientation	08 June 2026
PTM – Term 1	September 2026
Term 1 Result Meeting	November 2026
Board Parent Session	January 2027
Annual Review Meeting	April 2027
Graduation Ceremony	24 April 2027

Note to Parents

The calendar presented in this handbook serves as the annual roadmap for Academic Year 2026–27. While every effort will be made to adhere to the schedule, the school reserves the right to make adjustments when required due to academic, administrative, or regulatory considerations.

SECTION 5

PARENT–SCHOOL PARTNERSHIP CHARTER

Working Together for Student Success

At AILT Global Academy, we firmly believe that the most successful students are those whose parents and school work together with a shared vision, mutual respect, and open communication.

Education is a partnership. While the school provides guidance, instruction, supervision, and opportunities for growth, parents play an equally important role in supporting their child's development at home.

Together, we can create an environment that enables every student to thrive academically, spiritually, socially, and emotionally.

OUR COMMITMENT TO PARENTS

AILT Global Academy is committed to:



Academic Excellence

- Delivering a structured and high-quality curriculum.
 - Maintaining strong academic standards.
 - Monitoring student progress regularly.
 - Providing timely academic feedback.
-



Islamic Education & Character Development

- Promoting Islamic values and moral character.
 - Encouraging discipline, responsibility, and respect.
 - Providing a positive Islamic learning environment.
-



Student Welfare & Support

- Providing a safe and caring environment.
 - Supporting students academically and emotionally.
 - Monitoring student wellbeing and development.
-



Communication & Transparency

- Sharing regular academic updates.
 - Conducting Parent-Teacher Meetings.
 - Responding to concerns professionally.
 - Maintaining open communication channels.
-

Safe Learning Environment

- Ensuring student safety and supervision.
 - Maintaining campus discipline.
 - Promoting respectful behaviour and positive relationships.
-

OUR EXPECTATIONS FROM PARENTS

Parents play a vital role in the success of their child.

We request parents to:

Support Attendance

- Ensure regular attendance.
 - Avoid unnecessary leave during teaching periods.
 - Avoid family travel during examinations and revision weeks.
-

Support Learning at Home

- Monitor homework and assignments.
 - Encourage reading habits.
 - Provide a suitable environment for study.
-

Reinforce Values

- Encourage good manners and respectful behaviour.
 - Support Islamic practices and positive habits.
 - Reinforce school expectations at home.
-

Maintain Communication

- Read school notices regularly.
 - Respond promptly to important communications.
 - Attend Parent-Teacher Meetings and school programs.
-

Work Collaboratively

- Communicate concerns respectfully.
 - Seek clarification before forming conclusions.
 - Partner with the school to support student growth.
-

SHARED RESPONSIBILITY FOR STUDENT SUCCESS

School Responsibility	Parent Responsibility
Quality Education	Support Learning at Home
Character Development	Reinforce Values
Academic Monitoring	Monitor Progress
Communication	Stay Engaged
Student Support	Encourage Positive Behaviour

Together, these efforts create the strongest foundation for student success.

PARENT COMMUNICATION FRAMEWORK

Official communication from AILT Global Academy will be shared through:

- ✓ EDUCODEX Parent Portal
- ✓ Official WhatsApp Broadcast
- ✓ Email Communication
- ✓ Parent Meetings
- ✓ School Website
- ✓ Official Circulars

Parents are requested to rely only on official school communication channels.

ATTENDING SCHOOL EVENTS

Parents are encouraged to actively participate in:

- Parent Orientation Programs
- Parent-Teacher Meetings
- Signature Events
- Career Guidance Sessions
- Graduation Ceremony
- Academic Review Meetings

Parental involvement positively impacts student achievement and confidence.


OUR SHARED GOAL

Together, we aim to nurture students who are:

 Academically Excellent

 Spiritually Grounded

 Effective Communicators

 Responsible Leaders

 Innovative Thinkers

 Respectful Citizens

PARENT COMMITMENT

As a parent/guardian of an AILT Global Academy student, I understand the importance of maintaining a positive partnership with the school and agree to support the educational, moral, and developmental goals of my child.

I will encourage regular attendance, responsible behaviour, respect for school policies, and active participation in my child's educational journey.

AILT Global Academy

Where Discipline Meets Excellence

Education with Character. Leadership with Purpose.

SECTION 6

HOSTEL LIFE AT AILT GLOBAL ACADEMY

A Home for Learning, Growth & Character Development

At AILT Global Academy, the hostel is not merely a place of residence—it is an extension of the educational experience. Our hostel environment is carefully designed to provide students with safety, discipline, academic support, spiritual growth, and personal development.

We strive to create a nurturing atmosphere where students feel secure, valued, and motivated to achieve their full potential.

OUR HOSTEL PHILOSOPHY

The AILT Hostel is built upon four core principles:



Faith & Values

Developing a strong connection with Islamic teachings and daily practices.



Academic Success

Providing structured study routines and academic support.



Character & Leadership

Encouraging responsibility, discipline, and self-management.

Brotherhood & Respect

Building positive relationships and mutual respect among students.

OUR HOSTEL OBJECTIVES


The hostel aims to help students:

- Develop self-discipline
 - Strengthen academic performance
 - Build confidence and independence
 - Practice Islamic values consistently
 - Learn responsibility and teamwork
 - Maintain healthy daily routines
-

DAILY HOSTEL LIFE


A structured routine helps students develop discipline and balance.

Daily Schedule Includes:

 Fajr & Morning Spiritual Activities

 School & Academic Sessions


 Nutritious Meals

 Supervised Study Hours

 Sports & Physical Activities

 Evening Islamic Learning

 Revision & Homework Support

 Proper Rest & Sleep Schedule

The schedule may be adjusted according to seasonal requirements and school activities.

ACADEMIC SUPPORT IN HOSTEL

Hostel students receive additional academic guidance through:

Supervised Study Hours

Dedicated study sessions are monitored by hostel mentors and staff.

Academic Monitoring

Regular review of:

- Homework completion
- Study habits
- Academic progress

Board Examination Support

Special guidance and revision support are provided for Classes 10 and 12.

ISLAMIC ENVIRONMENT

The hostel environment encourages students to practice and strengthen Islamic values in daily life.

Focus Areas

- Salah in congregation
- Quran recitation
- Islamic manners (Adab)
- Respect and responsibility
- Personal discipline
- Spiritual development

Students are encouraged to develop habits that benefit them both academically and spiritually.

STUDENT WELLBEING & CARE

The wellbeing of every student remains a priority.

Hostel Staff Support

Students receive guidance and support regarding:

- Academic concerns
- Personal development
- Adjustment challenges
- Health and wellbeing

Our staff strive to create a supportive and caring environment where students feel comfortable seeking help when needed.

MEALS & NUTRITION

Students are provided with balanced and nutritious meals designed to support healthy growth and learning.

Focus Areas

- ✓ Clean and hygienic food preparation
- ✓ Balanced nutrition
- ✓ Regular meal timings
- ✓ Safe drinking water

Students are encouraged to maintain healthy eating habits and avoid food wastage.

ROOM LIFE & RESPONSIBILITY

Students are expected to:

- ✓ Maintain cleanliness
- ✓ Organize personal belongings
- ✓ Respect roommates
- ✓ Care for hostel property
- ✓ Follow hostel schedules

Hostel life provides valuable opportunities to learn responsibility, cooperation, and independence.

HOSTEL EXPECTATIONS

Students are expected to demonstrate:

Respect

For teachers, hostel staff, peers, and school property.

Responsibility

For personal belongings, studies, and daily routines.

Discipline

By following hostel rules and schedules.

Integrity

Through honesty and good conduct.

PARENT COMMUNICATION

The school recognizes the importance of maintaining communication between parents and hostel students.

Parents may communicate through approved school channels and designated hostel communication procedures.

Important updates regarding student wellbeing, health, and academic progress will be communicated to parents as required.

SAFETY & SUPERVISION


Student safety is a top priority.

The hostel provides:

- ✔ Structured supervision
 - ✔ Student welfare monitoring
 - ✔ Health support
 - ✔ Safe and secure environment
 - ✔ Emergency response procedures
-


THE AILT HOSTEL EXPERIENCE

Our goal is not simply to accommodate students, but to help them become:

 Better Learners

 Better Muslims

 Better Leaders

 Better Human Beings

Through a balanced combination of academics, Islamic values, discipline, and personal development, the AILT Hostel experience helps students grow into confident, responsible, and future-ready young men.

AILT GLOBAL ACADEMY HOSTEL

A Home of Discipline, Learning & Character

"Where Discipline Meets Excellence."

SECTION 7

SCHOOL RULES & STUDENT CODE OF CONDUCT

Building Responsible, Respectful & Disciplined Individuals

At AILT Global Academy, discipline is regarded as an essential component of education. Our rules and expectations are designed not merely to maintain order, but to help students develop responsibility, integrity, self-control, and respect for others.

All students are expected to uphold the values and standards of the school both on and off campus.


OUR EXPECTATIONS

Every AILT student should strive to demonstrate:

 Strong Islamic Values

 Commitment to Learning

 Personal Responsibility

 Respect for Others

 Self-Discipline

 Positive Character

ATTENDANCE & PUNCTUALITY

Regular attendance is essential for academic success.

Students Must:

Attend school regularly

Arrive on time for all classes and activities

✓ Attend assemblies and scheduled programs

✓ Participate actively in learning activities

Students Must Not:

✗ Miss classes without valid permission

✗ Arrive late repeatedly

✗ Leave school premises without authorization

Parents are requested to avoid unnecessary absences, particularly during examination and revision periods.

RESPECT & BEHAVIOUR

Students are expected to maintain respectful conduct at all times.

Respect Must Be Shown Towards:

- Teachers and staff
- Parents and guardians
- Fellow students
- Visitors
- School property

Students Must:

✓ Use respectful language

✓ Demonstrate good manners

✓ Cooperate with teachers and staff

✓ Follow school instructions promptly

Students Must Not:

✗ Use abusive language

✗ Engage in bullying or harassment

✗ Intimidate or threaten others

✗ Participate in physical altercations

ACADEMIC RESPONSIBILITY

Students are expected to take ownership of their learning.

Students Must:

- ✓ Complete assignments on time
- ✓ Bring required materials to class
- ✓ Participate actively in lessons
- ✓ Prepare sincerely for assessments

Academic Integrity

Students must maintain honesty in all academic work.

The following are strictly prohibited:

- ✗ Cheating during examinations
- ✗ Copying assignments
- ✗ Plagiarism
- ✗ Providing unfair assistance during assessments

ENGLISH COMMUNICATION EXPECTATION

As part of the AILT development framework, students are encouraged to communicate in English during academic activities and school interactions whenever appropriate.

The objective is to develop confidence, communication skills, and future readiness.

CAMPUS DISCIPLINE

Students are expected to contribute to a safe and positive learning environment.

Students Must:

- ✓ Maintain cleanliness
- ✓ Use facilities responsibly
- ✓ Follow classroom expectations
- ✓ Respect school property

Students Must Not:

- ✗ Damage school property
 - ✗ Litter school premises
 - ✗ Misuse facilities or equipment
 - ✗ Engage in disruptive behaviour
-

TECHNOLOGY & DIGITAL DEVICE POLICY

To maintain focus and discipline, the use of electronic devices is regulated.

Students Must Not:

- ✗ Possess or use unauthorized mobile phones
- ✗ Access inappropriate content
- ✗ Use devices without permission
- ✗ Record or photograph others without authorization

The school reserves the right to take appropriate action if technology policies are violated.

DRESS CODE & APPEARANCE

Students are expected to maintain a neat and professional appearance.

Students Must:

- ✓ Wear the prescribed school uniform
- ✓ Maintain personal hygiene
- ✓ Follow grooming expectations
- ✓ Wear appropriate footwear

Students Must Not:

- ✗ Wear unauthorized clothing
- ✗ Modify the school uniform
- ✗ Display inappropriate accessories

The uniform reflects the identity and discipline of the school community.

SAFETY & SECURITY

Student safety is a shared responsibility.

Students Must:

- ✓ Follow safety instructions
- ✓ Report concerns to staff
- ✓ Cooperate during emergencies

Students Must Not:

- ✗ Bring dangerous items to school
 - ✗ Engage in unsafe behaviour
 - ✗ Leave designated areas without permission
-

LEADERSHIP & RESPONSIBILITY

Every student is encouraged to develop leadership qualities through:

- Student Council participation
- School activities
- Community service
- Team projects
- Peer support

Leadership at AILT is based on service, responsibility, and positive influence.

STUDENT CODE OF HONOUR

As a student of AILT Global Academy, I pledge to:

- Respect Allah ﷻ, my parents, teachers, and fellow students.
 - Uphold honesty, discipline, and responsibility.
 - Strive for academic excellence.
 - Demonstrate good character and Islamic values.
 - Use my knowledge and abilities for positive purposes.
 - Represent AILT Global Academy with dignity and pride.
-

DISCIPLINARY APPROACH

The school's approach to discipline focuses on:

Guidance

Helping students understand expectations.

Reflection

Encouraging personal accountability.

Improvement

Supporting positive behavioural change.

Responsibility

Developing maturity and self-discipline.

The goal of discipline is growth, learning, and character development.

AILT GLOBAL ACADEMY

Where Discipline Meets Excellence

Education with Character. Leadership with Purpose.

SECTION 8

UNIFORM GUIDELINES & GROOMING STANDARDS

Promoting Discipline, Identity & Professional Appearance

The school uniform is an important part of the AILT identity. It promotes equality, discipline, unity, and a sense of belonging among students.

All students are expected to wear the prescribed uniform neatly and maintain a clean, well-groomed appearance at all times.

PURPOSE OF THE SCHOOL UNIFORM

The uniform helps to:

- ✓ Promote discipline and professionalism
 - ✓ Create a sense of unity and belonging
 - ✓ Minimize distractions
 - ✓ Encourage equality among students
 - ✓ Represent the values of AILT Global Academy
-

ACADEMIC UNIFORM

Students must wear the prescribed school uniform on all regular academic days.

Uniform Requirements

- Official AILT School Shirt
- Official School Trousers
- School Belt (if prescribed)
- School Identity Card
- Black Shoes
- Approved School Socks

Students should ensure that uniforms are:

- Clean
 - Properly ironed
 - Well maintained
 - Correctly fitted
-

SPORTS UNIFORM

The sports uniform is to be worn only on designated sports days and approved school activities.

Sports Uniform Includes

- Official Sports T-Shirt
- Sports Track Pants
- Sports Shoes
- Sports Socks

Students must wear appropriate footwear during sports activities for safety and comfort.

WINTER UNIFORM

During winter months, only approved winter wear may be used.

Approved Winter Wear

- School Sweater

- School Jacket
- School Blazer (if applicable)

Students should not wear unauthorized jackets, hoodies, or winter clothing during school hours.

HOSTEL DRESS EXPECTATIONS

Hostel students are expected to maintain a neat appearance even outside academic hours.

Students Should

- ✓ Wear modest and appropriate clothing
 - ✓ Maintain cleanliness and hygiene
 - ✓ Dress respectfully during prayers and assemblies
-

PERSONAL GROOMING STANDARDS

Good grooming reflects self-respect, discipline, and professionalism.

Students are expected to maintain:

Hair

- Clean and well groomed
 - Simple and neat hairstyle
 - Appropriate length
 - No fashionable or extreme hairstyles
-

Personal Hygiene

Students should:

- ✓ Bathe regularly
- ✓ Maintain oral hygiene
- ✓ Keep nails clean and trimmed

- ✔ Wear clean clothes
 - ✔ Maintain overall cleanliness
-

FOOTWEAR REQUIREMENTS

Academic Days

- Black School Shoes

Sports Days

- Sports Shoes

Hostel Areas

- Appropriate footwear as advised

Students should ensure footwear remains clean and presentable.

SCHOOL IDENTITY CARD

All students must:

- ✔ Carry their school identity card
- ✔ Present it when required
- ✔ Report loss immediately

Identity cards help maintain campus security and student safety.

UNIFORM EXPECTATIONS DURING EVENTS

For official programs such as:

- Assemblies
- Competitions
- Parent Programs
- Signature Events
- Graduation Ceremonies

students must follow the dress code communicated by the school.

UNACCEPTABLE APPEARANCE

The following are not permitted:

- ✗ Untidy uniform
 - ✗ Torn or damaged uniform
 - ✗ Unauthorized clothing
 - ✗ Inappropriate hairstyles
 - ✗ Unapproved accessories
 - ✗ Improper footwear
 - ✗ Visible disrespect for school dress standards
-

THE AILT STANDARD

Students are encouraged to remember:

"The way we present ourselves reflects our discipline, character, and respect for our school community."

Maintaining the prescribed uniform and grooming standards is an important part of representing AILT Global Academy with pride and dignity.

AILT GLOBAL ACADEMY

Where Discipline Meets Excellence

Professional Appearance • Personal Discipline • School Pride

SECTION 9

ATTENDANCE, LEAVE & ABSENCE POLICY

Building Responsibility Through Consistent Attendance

Regular attendance is essential for academic success, character development, and holistic growth. Students who attend school consistently benefit from continuous learning, stronger relationships, better discipline, and improved academic performance.

Parents are requested to support the school by ensuring that students attend regularly and punctually.

ATTENDANCE EXPECTATIONS

Students are expected to:

- Attend school regularly
- Arrive on time
- Participate actively in all classes and school activities
- Attend examinations and assessments as scheduled

Regular attendance contributes significantly to student achievement and personal development.

MINIMUM ATTENDANCE REQUIREMENT

Students should maintain a minimum attendance percentage as required by educational authorities and school regulations.

Recommended Attendance

90% and Above

Students with high attendance generally perform better academically and demonstrate stronger learning habits.

PUNCTUALITY

Students are expected to arrive at school before the designated reporting time.

Students Must:

- Arrive before assembly
- Be prepared for classes
- Report promptly after breaks

Repeated Late Arrival May Result In:

- Counselling
- Parent notification
- Administrative review

Punctuality is an important life skill that reflects responsibility and discipline.

LEAVE APPLICATION PROCEDURE

Whenever a student is unable to attend school, parents should inform the school through the appropriate channel.

Planned Leave

For planned absences, parents should:

1. Submit a leave request in advance.
 2. Mention the reason and duration of absence.
 3. Await approval where required.
-

MEDICAL LEAVE

In case of illness:

Parents should:

- Inform the school as soon as possible.
- Submit supporting medical documentation when required.
- Ensure the student is fit to return before resuming classes.

Student health and wellbeing remain a priority.

EMERGENCY LEAVE

In unavoidable situations such as family emergencies, parents should contact the school immediately.

The school will provide guidance regarding documentation and return procedures where necessary.

EXAMINATION PERIOD LEAVE

Leave during examinations should be avoided except in exceptional circumstances.

Parents Are Requested To:

- ✗ Avoid family travel during examinations
- ✗ Avoid unnecessary leave during revision periods

If Absence Occurs During Examinations

The school administration will review the circumstances and determine appropriate academic support or assessment arrangements where applicable.

HOSTEL LEAVE POLICY

For hostel students:

Leaving Campus

Students may leave the hostel only with:

- Parent authorization
- School approval
- Proper entry in hostel records

Student safety and accountability require strict adherence to hostel leave procedures.

EARLY DEPARTURE FROM SCHOOL

Students may leave school during school hours only when:

- Approved by the administration
 - Collected by an authorized parent/guardian
 - Recorded through official procedures
-

LONG ABSENCE

If a student is absent for an extended period:

The school may:

- Conduct academic review
- Provide guidance for catching up
- Arrange support where appropriate

Parents are encouraged to maintain communication with the school during long absences.

PARENT RESPONSIBILITIES

Parents are requested to:

- Ensure regular attendance

- Avoid unnecessary leave
 - Inform the school promptly regarding absences
 - Monitor student health and wellbeing
 - Support academic continuity during unavoidable absences
-

LEAVE APPLICATION FORM

Student Leave Request

Student Name: _____

Class: _____

Hosteller / Day Scholar: _____

From Date: _____

To Date: _____

Reason for Leave:

Parent/Guardian Name: _____


Parent Signature: _____

Date: _____


IMPORTANT NOTE


Regular attendance is one of the strongest predictors of student success.

Every day at school contributes to:

 Academic Learning

 Character Development

 Communication Skills

 Leadership Growth

 Social Development

Parents and the school share a collective responsibility in helping students maintain consistent attendance throughout the academic year.

AILT GLOBAL ACADEMY

Where Discipline Meets Excellence

Every Day Matters. Every Lesson Counts.

SECTION 10

FEE POLICY & PAYMENT GUIDELINES

Supporting Transparency, Responsibility & Financial Planning

At AILT Global Academy, we strive to maintain a transparent and efficient fee management system that supports the smooth functioning of academic and residential services.

Parents are requested to carefully review the fee policy and ensure timely compliance with payment schedules.

FEE STRUCTURE

The fee structure for each academic year is communicated through official admission documents and school communications.

The fee may include:

 **Academic Fee**

- Tuition
 - Academic Resources
 - Assessments
 - Student Activities
-

Hostel Fee (For Residential Students)

- Accommodation
 - Boarding
 - Supervision
 - Student Welfare Services
-

Other Applicable Charges

Where applicable:

- Uniform
- Educational Visits
- Special Programs
- Examination Fees
- Additional Services

Parents will be informed separately regarding any approved additional charges.

FEE PAYMENT METHODS

For the convenience of parents, fee payments may be made through approved channels:

- School ERP Portal
- UPI Payment
- Bank Transfer
- Cash Payment (as permitted)
- Cheque Payment (subject to clearance)

Parents are requested to use only official payment channels authorized by the school.

PAYMENT RECEIPTS

Upon successful payment:

- An official receipt will be generated.
 - Parents should retain receipts for future reference.
 - Any discrepancy should be reported immediately to the Accounts Department.
-

FEE DUE DATES

Fees are to be paid according to the schedule communicated by the school.

Parents are encouraged to:

- Pay fees on time
 - Maintain payment records
 - Contact the Accounts Department in case of difficulty or clarification
-

LATE PAYMENT POLICY

Timely payment enables the school to maintain high-quality educational and residential services.

Parents are requested to avoid delays in payment.

Where applicable, administrative actions may be taken in accordance with school policy if fees remain unpaid for an extended period.

SCHOLARSHIPS & CONCESSIONS

Any scholarship, concession, or financial assistance granted by the school:

- Is subject to eligibility criteria.
- May be reviewed periodically.
- Must comply with school policies and conditions.

The school's decision regarding scholarship eligibility and continuation shall be final.

HOSTEL FEE POLICY

For hostel students:

Hostel Fees Cover

- Accommodation
- Boarding Facilities
- Student Supervision
- Residential Services

Parents should ensure that hostel-related fees are paid according to the prescribed schedule.

REFUND POLICY

Fees paid to the school are generally utilized for educational and operational planning throughout the academic year.

Any refund requests shall be considered only in accordance with the school's approved refund policy and applicable regulations.

Specific cases will be reviewed by the school administration.

RETURNED CHEQUES

In the event of a returned or dishonoured cheque:


- Parents will be notified.
 - Alternative payment arrangements may be required.
 - Applicable banking or administrative charges may be applied where necessary.
-

FEE COMMUNICATION

Fee-related information will be communicated through:

 EDUCODEX Parent Portal

 Official Email

 Official Circulars

 Accounts Department Communication

Parents are requested to ensure that their contact information remains updated with the school.

PARENT RESPONSIBILITIES

Parents are expected to:

- Pay fees according to the prescribed schedule
 - Maintain payment records
 - Review fee statements regularly
 - Inform the Accounts Department of any concerns promptly
 - Update contact information whenever required
-

IMPORTANT NOTE


The continued development of academic programs, Islamic education, student services, hostel facilities, and school resources depends upon the timely fulfilment of financial commitments.


The school appreciates the cooperation of parents in maintaining a smooth and efficient educational environment for all students.


FEE ENQUIRIES

For any fee-related assistance, parents may contact:

Accounts Department

 _____

 _____

 Office Hours: _____

AILT GLOBAL ACADEMY

Where Discipline Meets Excellence

Transparency • Responsibility • Partnership

SECTION 11

PARENT COMMUNICATION POLICY & EDUCODEX PARENT PORTAL GUIDE

Staying Connected Throughout the Academic Year

At AILT Global Academy, we believe that effective communication between parents and the school is essential for student success. Regular communication ensures that parents remain informed, involved, and actively engaged in their child's educational journey.

To support this partnership, AILT utilizes multiple communication channels, including the EDUCODEX Parent Portal, official WhatsApp broadcasts, email communication, and parent meetings.

OUR COMMUNICATION PHILOSOPHY

We are committed to providing communication that is:

Timely







Transparent

- ✓ Accurate
- ✓ Respectful
- ✓ Student-Centered

Our goal is to ensure that parents remain informed about academic progress, school activities, student wellbeing, and important announcements throughout the year.

OFFICIAL COMMUNICATION CHANNELS

Parents should rely only on the following official communication channels:

-  **EDUCODEX Parent Portal**
-  **Official School Email**
-  **Official WhatsApp Broadcast**
-  **School Circulars & Notices**
-  **Parent Meetings**
-  **Official School Website**

Information received from unofficial sources should not be considered official school communication.

EDUCODEX PARENT PORTAL

The EDUCODEX Parent Portal serves as the primary digital platform for parents.

Through the portal, parents can conveniently access important student information at any time.

Parents Can View

-  **Academic Information**

- Examination Results
 - Assessment Reports
 - Academic Progress Updates
-

Attendance Information

- Daily Attendance Status
 - Attendance Summary
 - Leave Records
-

Fee Information

- Fee Statements
 - Payment History
 - Pending Amounts
 - Digital Receipts
-

School Communication

- Circulars
 - Notices
 - Event Announcements
 - Important Updates
-

Hostel Information (Where Applicable)

- Hostel Updates
 - Student Welfare Information
 - Important Notifications
-

WHATSAPP COMMUNICATION

The school may use official WhatsApp broadcast services for:

Important Announcements

Emergency Notifications

✓ Event Reminders

✓ Parent Meeting Notices

✓ Academic Updates

Parents are requested to save the official school number and regularly review messages received through this channel.

EMAIL COMMUNICATION

Official emails may be used for:

- Academic Reports
- Fee Communication
- Parent Notifications
- Event Invitations
- Important School Announcements

Parents should ensure that their registered email address remains active and updated.

PARENT–TEACHER MEETINGS (PTM)

Regular Parent–Teacher Meetings provide opportunities for meaningful discussion regarding student development.

PTMs may include:

Academic Progress Review

Behaviour & Discipline Discussion

Strengths & Areas for Improvement

Goal Setting & Future Planning

Parents are strongly encouraged to attend all scheduled PTMs.

RESPONSE TIME EXPECTATIONS

The school strives to respond to parent queries in a timely manner.

General Enquiries

Within school working hours.

Urgent Matters

As soon as reasonably possible.

Emergency Situations

Immediate communication will be initiated where necessary.

COMMUNICATION ETIQUETTE

To maintain a respectful and productive partnership, all communication should be:

Respectful

Professional

Constructive

Solution-Oriented

The school expects all members of the AILT community to maintain positive communication practices.

STUDENT PRIVACY & CONFIDENTIALITY

The school respects the privacy of students and families.

Student information will be shared only with authorized individuals and through approved communication channels.

Confidential information will be handled responsibly and professionally.

EMERGENCY COMMUNICATION

In the event of:

- Health Emergencies
- Safety Concerns
- School Closures
- Urgent Student Matters

Parents will be contacted through the fastest available official communication channels.

Parents are requested to ensure that:

- Mobile Numbers Are Updated
 - Email Addresses Are Updated
 - Emergency Contact Information Is Accurate
-

PARENT RESPONSIBILITIES

Parents are requested to:

- Check communication channels regularly
 - Read notices carefully
 - Respond to important communications promptly
 - Attend scheduled meetings
 - Update contact details when necessary
 - Use official communication channels
-

OUR SHARED COMMITMENT

Strong communication creates stronger partnerships.

When parents and the school communicate openly and respectfully, students benefit from greater support, guidance, and opportunities for success.

Together, we can ensure that every student receives the encouragement and direction needed to thrive academically, spiritually, and personally.

AILT GLOBAL ACADEMY

Where Discipline Meets Excellence

Connected Parents. Supported Students. Successful Futures.

SECTION 12

CHILD SAFETY, STUDENT WELFARE & SAFEGUARDING POLICY

Creating a Safe, Caring & Supportive Learning Environment

At AILT Global Academy, the safety, wellbeing, dignity, and protection of every student are of the highest importance. We are committed to providing a secure educational environment where students feel respected, valued, protected, and supported in their academic, emotional, physical, and spiritual development.

Student welfare is a shared responsibility involving the school, parents, staff members, and students themselves.

OUR COMMITMENT TO STUDENT SAFETY

AILT Global Academy is committed to:







- Providing a safe and secure campus environment

- ✔ Promoting student wellbeing and emotional health
- ✔ Protecting students from harm, abuse, neglect, and bullying
- ✔ Maintaining respectful and positive relationships
- ✔ Encouraging responsible behaviour and mutual respect
- ✔ Responding promptly to safety concerns

Every student has the right to learn and grow in an environment that is safe, supportive, and nurturing.

STUDENT WELFARE PHILOSOPHY

We believe that student success depends upon:

-  Academic Growth
-  Spiritual Development
-  Emotional Wellbeing
-  Positive Relationships
-  Physical Health
-  Personal Confidence

Our goal is to support the whole child—not only as a student, but as a young individual developing character, responsibility, and life skills.

SAFE LEARNING ENVIRONMENT

The school strives to provide:

Safe Classrooms

- Structured supervision
- Positive learning atmosphere
- Respectful interactions

Safe Campus Facilities

- Secure school environment
- Supervised student movement
- Controlled visitor access

Safe Hostel Environment

- Residential supervision
 - Student welfare monitoring
 - Structured routines
-

ANTI-BULLYING POLICY

AILT Global Academy maintains a zero-tolerance approach towards bullying.

Bullying May Include:

- ✗ Physical bullying
- ✗ Verbal bullying
- ✗ Social exclusion
- ✗ Harassment
- ✗ Intimidation
- ✗ Online or digital bullying

Students are encouraged to report any behaviour that causes harm, fear, discomfort, or humiliation.

All concerns will be reviewed seriously and addressed appropriately.

RESPECTFUL BEHAVIOUR EXPECTATIONS

Every member of the AILT community is expected to:

- ✓ Treat others with respect
- ✓ Use appropriate language

- ✓ Show kindness and consideration
- ✓ Resolve disagreements peacefully
- ✓ Support fellow students positively

The school promotes a culture of dignity, empathy, and mutual respect.

STUDENT SUPPORT SYSTEM

Students may seek guidance and support regarding:

Academic Challenges

Personal Concerns

Adjustment Difficulties

Emotional Wellbeing

Peer Relationships

Hostel Life

Students are encouraged to communicate openly with teachers, mentors, hostel staff, or designated school leaders whenever assistance is needed.

HEALTH & WELLBEING

The school supports student health through:

Preventive Care

- Health awareness
- Hygiene education
- Healthy routines

Student Monitoring

- General wellbeing observation
- Welfare support

- Parent communication when necessary

Medical Support

Where a student becomes unwell during school hours, appropriate care and parent notification procedures will be followed.

DIGITAL SAFETY

Students are encouraged to use technology responsibly and safely.

Students Should:

- ✓ Use technology respectfully
- ✓ Follow school technology guidelines
- ✓ Report inappropriate online behaviour

Students Must Not:

- ✗ Access harmful content
- ✗ Engage in cyberbullying
- ✗ Misuse digital devices
- ✗ Share inappropriate material

Digital citizenship and responsible technology use are important aspects of student development.

SAFEGUARDING RESPONSIBILITIES

All members of the school community share responsibility for student safety.

School Responsibilities

- Maintain safe systems and procedures
- Monitor student wellbeing
- Respond appropriately to concerns

Parent Responsibilities

- Communicate relevant concerns
- Maintain updated emergency contact information
- Support school safety procedures

Student Responsibilities

- Follow safety guidelines
 - Report concerns promptly
 - Respect others
-

EMERGENCY PROCEDURES

The school maintains procedures for responding to emergencies and unexpected situations.

These procedures may include:

- Parent notification
- Student supervision measures
- Health and safety responses
- Coordination with relevant authorities where required

Student welfare remains the highest priority during any emergency situation.

PARENT PARTNERSHIP IN STUDENT WELLBEING

Parents play a vital role in supporting student welfare.

Parents are encouraged to:

- ✓ Maintain open communication with their child
- ✓ Monitor emotional wellbeing
- ✓ Encourage healthy habits
- ✓ Communicate concerns to the school promptly
- ✓ Support positive behaviour and school expectations


Strong collaboration between home and school creates the best environment for student success and wellbeing.

OUR PROMISE

At AILT Global Academy, every student matters.


We are committed to fostering a culture where students feel:

 Safe

 Supported

 Respected

 Valued

 Included

 Inspired

Through strong safeguarding practices, positive relationships, and a caring educational environment, we aim to help every student thrive academically, spiritually, emotionally, and socially.

AILT GLOBAL ACADEMY

Where Discipline Meets Excellence

Safe Students. Strong Character. Bright Futures.

SECTION 13

FREQUENTLY ASKED QUESTIONS (FAQ)

Parent Information Guide


To assist parents and guardians, we have compiled answers to some of the most commonly asked questions regarding academics, hostel life, communication, examinations, attendance, and student welfare.


If you require additional assistance, please feel free to contact the school office.

GENERAL QUESTIONS

1. What curriculum does AILT Global Academy follow?

AILT Global Academy follows the Gujarat State Board curriculum integrated with:

 Academic Excellence

 Islamic Education

 Holistic Development

This balanced approach helps students grow academically, spiritually, and personally.

2. Which classes are offered at AILT?

AILT Global Academy currently offers:

- Classes 6 to 10
 - Higher Secondary Commerce (Classes 11 & 12)
-

3. Is AILT a residential school?

Yes.

AILT offers both:

 Hostel (Residential) Facilities

 Day Scholar Facilities

depending upon student requirements.

ACADEMIC QUESTIONS





4. How is student progress monitored?

Student progress is monitored through:

- Weekly Assessments
 - Unit Assessments
 - Term Examinations
 - Teacher Observation
 - Parent Meetings
 - Academic Reports
-

5. How are parents informed about academic performance?

Parents receive updates through:

-  EDUCODEX Parent Portal
 -  Email Communication
 -  Official WhatsApp Broadcasts
 -  Parent–Teacher Meetings
-

6. What support is available for students who need academic help?

ALT provides:

- Teacher Support
 - Academic Monitoring
 - Revision Programs
 - Board Preparation Sessions
 - Individual Guidance where required
-

HOSTEL QUESTIONS

7. How are hostel students supervised?

Hostel students are supervised by:

- Hostel Management Team
- Residential Mentors
- Academic Supervisors
- School Leadership Team

Student safety and wellbeing remain top priorities.

8. Can parents communicate with hostel students?

Yes.

Communication is facilitated through approved school procedures and designated communication channels.

9. What should students bring to the hostel?

Parents will receive a separate Hostel Joining Checklist before the academic year begins.

This checklist includes:

- Clothing
 - Bedding Requirements
 - Personal Hygiene Items
 - Academic Materials
 - Other Approved Items
-

ATTENDANCE & LEAVE

10. What should I do if my child is absent?

Parents should inform the school promptly and submit a leave request where applicable.

11. Can leave be taken during examinations?


Parents are strongly requested to avoid leave during:

- Examination Periods
- Revision Programs
- Board Preparation Sessions

12. What is the attendance expectation?

Students should maintain regular attendance throughout the academic year.

Recommended attendance:

 90% and Above

FEES & PAYMENTS

13. How can fees be paid?

Fees may be paid through approved channels such as:

- EDUCODEX Portal
 - UPI
 - Bank Transfer
 - Cash (where permitted)
 - Cheque
-

14. Will I receive a receipt after payment?


Yes.

Official receipts are generated for all approved payments.

Parents should retain payment receipts for future reference.

15. Whom should I contact regarding fee-related matters?

Please contact:

 Accounts Department

for fee statements, receipts, and payment assistance.

COMMUNICATION

16. How will I receive school announcements?

Official announcements may be shared through:

 EDUCODEX Parent Portal

 WhatsApp Broadcast

 Email

 School Circulars

17. What should I do if my contact details change?

Parents should immediately inform the school office and update their records to ensure uninterrupted communication.

18. How can I meet teachers?

Parents may meet teachers during:

- Parent–Teacher Meetings
 - Scheduled Appointments
 - School-approved meetings
-

STUDENT WELLBEING & SAFETY

19. What happens if my child becomes unwell at school?

The school will:

- Provide appropriate care
 - Inform parents promptly
 - Follow school health and safety procedures
-

20. How does the school handle bullying concerns?

AILT maintains a zero-tolerance approach to bullying.

Any concern reported by students or parents will be reviewed seriously and addressed appropriately.

21. How does the school ensure student safety?






Student safety is supported through:

- ✓ Structured supervision
 - ✓ Campus monitoring
 - ✓ Hostel supervision
 - ✓ Student welfare systems
 - ✓ Emergency procedures
-

AILT SIGNATURE PROGRAMS

22. What are AILT's Signature Programs?

Students participate annually in:

-  AILT Launchpad
-  STEM & Innovation Showcase
-  Talent & Communication Festival
-  VISION X
-  Graduation & Excellence Awards

These programs are designed to develop confidence, leadership, communication, innovation, and future readiness.

PARENT INVOLVEMENT


23. How can parents support their child's success?


Parents can help by:

- ✓ Monitoring attendance
 - ✓ Encouraging study habits
 - ✓ Reinforcing discipline and values
 - ✓ Attending school meetings
 - ✓ Maintaining communication with the school
-


24. What is the most important factor for student success?

The strongest predictor of student success is a positive partnership between:

 Home

 School

 Parents


 Teachers

When all work together, students thrive.

STILL HAVE A QUESTION?

If your question is not covered in this handbook, please feel free to contact us.

AILT GLOBAL ACADEMY

 Rajkot, Gujarat

 School Office: _____

 Email: _____

 Website: _____

 Office Hours: _____

We will be happy to assist you.

AILT GLOBAL ACADEMY

Where Discipline Meets Excellence

Your Partner in Education, Character & Leadership Development

SECTION 14

EMERGENCY CONTACTS, IMPORTANT INFORMATION & PARENT ACKNOWLEDGEMENT


Academic Year 2026–2027

This section contains important contact information and declarations that help ensure effective communication and support throughout the academic year.

Parents are requested to keep this information readily accessible and notify the school immediately whenever there is any change in contact details.

IMPORTANT SCHOOL CONTACTS


Main School Office

 **AILT Global Academy**
Rajkot, Gujarat, India

 Office Contact: _____

 Email: _____

 Website: _____

 Office Hours:
Monday – Saturday
09:00 AM – 05:00 PM

ACADEMIC OFFICE

For:

- Academic Enquiries
- Student Progress
- Examination Information
- Curriculum Related Queries


 Contact: _____

 Email: _____

HOSTEL OFFICE

For:

- Hostel Students
- Student Welfare
- Room Allotment
- Hostel Communication

 Contact: _____

 Email: _____

ACCOUNTS DEPARTMENT

For:

- Fee Payments
- Receipts
- Statements
- Financial Queries

 Contact: _____

 Email: _____

ADMISSION OFFICE

For:

- New Admissions
- Student Transfers
- Admission Guidance

 Contact: _____

 Email: _____

EMERGENCY CONTACT INFORMATION

In the event of an emergency, parents should ensure that the school has accurate and updated contact information.

Parent / Guardian Details

Father's Name: _____

Mother's Name: _____

Primary Contact Number: _____

Secondary Contact Number: _____

Email Address: _____

Emergency Contact Person

Name: _____

Relationship: _____

Contact Number: _____

Medical Information

Blood Group: _____

Allergies (if any): _____

Medical Conditions (if any): _____

Regular Medication (if any): _____

IMPORTANT REMINDERS FOR PARENTS

Please remember:

- Maintain updated contact details
 - Inform the school regarding any medical concerns
 - Check school communications regularly
 - Attend Parent–Teacher Meetings
 - Support regular attendance
 - Reinforce school values and expectations at home
-

PARENT DECLARATION

I/We acknowledge that we have received, read, and understood the AILT Global Academy Parent Handbook for Academic Year 2026–2027.

I/We agree to support the educational philosophy, rules, regulations, policies, and expectations outlined in this handbook.

I/We understand the importance of maintaining a positive partnership with the school and will cooperate in supporting the academic, Islamic, and holistic development of our child.

Student Information

Student Name: _____

Class: _____

Admission Number: _____

Parent / Guardian Information

Parent / Guardian Name: _____

Relationship to Student: _____

Contact Number: _____

Declaration

I confirm that:

- I have read the Parent Handbook.
- I understand the school policies and expectations.
- I agree to support the academic, Islamic, and holistic development of my child.
- I will maintain communication with the school and support school initiatives throughout the academic year.

Signatures

Parent / Guardian Signature: _____

Date: _____

Student Signature (Class 6 and Above): _____

Date: _____

School Representative: _____

Date: _____


FINAL MESSAGE

Welcome to the AILT Family


We thank you for choosing AILT Global Academy as a partner in your child's educational journey.

Together, let us nurture a generation of students who are:

 Academically Excellent

 Spiritually Grounded

 Confident Communicators

 Responsible Leaders

 Innovative Thinkers

 Positive Contributors to Society

May this academic year be filled with knowledge, growth, achievement, and barakah for every member of the AILT family.

AILT GLOBAL ACADEMY

Where Discipline Meets Excellence

Launching Futures. Building Leaders.

Education with Character. Leadership with Purpose.

